

STEP BY STEP GUIDE PSCBC PORTAL – APPLICATION FOR ARBITRATION

PSCBC Portal URL

Copy and paste
the URL into your
browser



<https://labournetcollab.collaboratoronline.com>

PSCBC Portal Log In



Sign In

Enter Username and
Password (As
captured during
Registration)
Click on Sign In

****Username = Email
Address**

PSCBC Portal Home

collabonline\labournetadmin ▾ ⚙️ ?

BROWSE PAGE SHARE EDIT

 **Welcome** Home [EDIT LINKS](#)

PSCBC Portal

Please select your user type



Panelist



Department



Union

On the Home Screen, select your user type

Home Page

collabonline\labournetadmin

BROWSE PAGE

SHARE EDIT

 **Union Representative Home**

Referrals Case Roll Help EDIT LINKS

Search this site

Home

Welcome to the PSCBC Labour Portal


Referrals


Case Roll


Help

Click on 'Referrals' image to access the Referrals Subsite

Click on 'Case Roll' image to access the Scheduled Cases

Click on 'Help' image to access the Help Subsite

Referrals Page



Referrals

 EDIT LINKS

Home



New Referral



All Referrals



Home

Click on All
Referrals

Outstanding Tasks

Object Ref	Task Title	Date
928	Upload Documents	06-11-2023
937	Capture New Referral - Conciliation	06-11-2023
544	Capture New Referral - Conciliation	28-11-2023
55545	Capture New Referral - Arbitration	28-11-2023
55613	New Referral Application	28-11-2023
55616	Capture New Referral - Conciliation	28-11-2023
56494	Capture New Referral - Conciliation	23-01-2024
56671	Capture New Referral - Conciliation	29-01-2024

Documents

✓	 Name	Modified	Modified By
	PSCBC Referral to Conciliation	... June 1, 2022	☐ collabonline\labournetadmin
	PSCBC Request for Arbitration	... June 1, 2022	☐ collabonline\labournetadmin

All Referrals Page



All Referrals

[EDIT LINKS](#)

Search this site



Home



New Referral



Add Bundles



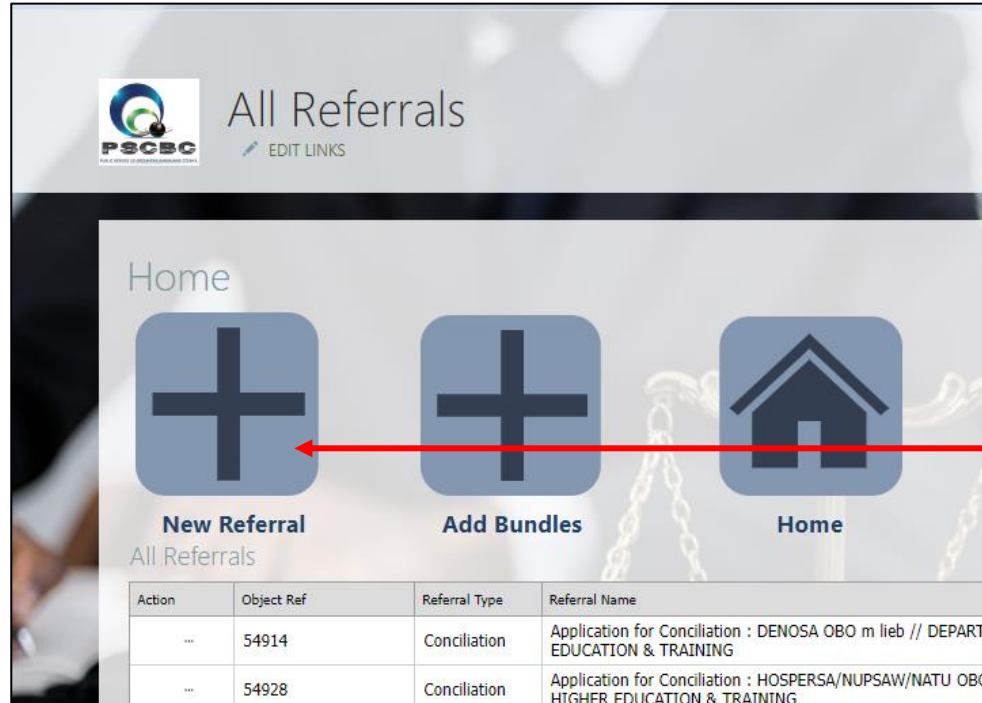
Home

All Referrals

All referrals submitted will be displayed here

Action	Object Ref	Referral Type	Referral Name	Case Number	Date Created	Status
...	54914	Conciliation	Application for Conciliation : DENOSA OBO m lieb // DEPARTMENT OF HIGHER EDUCATION & TRAINING	PSCBC622-23/24	2023-11-06	Conciliation properly referred
...	54928	Conciliation	Application for Conciliation : HOSPERSA/NUPSAW/NATU OBO 1 1 // DEPARTMENT OF HIGHER EDUCATION & TRAINING		2023-11-06	Referral Sent to Council
...	54719	Conciliation	Application for Conciliation : SAPU OBO m lieb // Test Department		2023-10-30	Referral Sent to Council
...	54345	Arbitration	Application for Arbitration : AFRICAN PEOPLES TRADE UNION (A.P.T.U) OBO m lieb // DPSA;Test Department	PSCBC255-22/23	2023-10-24	Referral
...	52439	Conciliation	Application for Conciliation : DENOSA OBO M Liebenberg // DEPARTMENT OF HIGHER EDUCATION & TRAINING		2023-08-16	Referral Sent to Council

Application for Arbitration



PSCBC All Referrals
EDIT LINKS

Home

New Referral **Add Bundles** **Home**

All Referrals

Action	Object Ref	Referral Type	Referral Name
...	54914	Conciliation	Application for Conciliation : DENOSA OBO m lieb // DEPARTM EDUCATION & TRAINING
...	54928	Conciliation	Application for Conciliation : HOSPERSA/NUPSAW/NATU OBO HIGHER EDUCATION & TRAINING

To apply for Arbitration, select the New Referral Button

Application for Arbitration

New Referral Application

041455,



Registration User

39804

//

ObjectName

Application for

//

Referral Type *

- Conciliation
- Arbitration**
- S33 Enforcement

//

Condonation Required?

Select 'Arbitration'

Submit

Save

Close

Feedback History

Application for Arbitration

New Referral Application

059687,      

Registration User	ADMIN	//
ObjectName	Application for Arbitration	//
Application Type *	Arbitration	▼
Party Referring Dispute *	▼ Employer Trade Union	▼ *
Outcome Certificate Date *		
Condonation May Be Required?	No	//

This page can not be submitted. Move to the highlighted field(s) and hover with your mouse over the red asterisk next to the field to determine what the problem is.

Submit

Select Party Referring Dispute

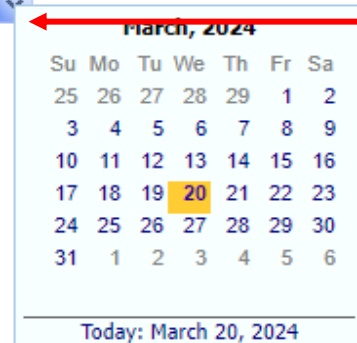
Application for Arbitration

New Referral Application

059687,



Registration User	ADMIN
ObjectName	Application for Arbitration
Application Type *	Arbitration
Party Referring Dispute *	Trade Union
Outcome Certificate Date *	2024-03-20
Condonation May Be Required?	No



Select the Outcome
Certificate Date

Application for Arbitration

059687,      

New Referral Application

Registration User

ADMIN

//

ObjectName

Application for Arbitration

//

Application Type *

Arbitration

▼

Party Referring Dispute *

Trade Union

▼

Outcome Certificate Date *

2024-03-20

▼

Condonation May Be Required?

No

//

Submit

If Condonation Required is No, then click on Submit

Application for Arbitration

New Referral Application

059687,      

Registration User	ADMIN	//
ObjectName	Application for Arbitration	//
Application Type *	Arbitration	▼
Party Referring Dispute *	Trade Union	▼
Outcome Certificate Date *	2023-11-26	// 
Condonation May Be Required?	Yes	//
Click here to download Application for Condonation Form		
Submit		

If Condonation Required is Yes, then click on the link to download the application form.

Application for Arbitration

New Referral Application

041455,      

Registration User	39804	//
ObjectName	Application for Arbitration	//
Referral Type *	Arbitration	▼
Outcome Certificate Date *	2022-04-25	// ▼
Condonation Required?	Yes	//

Click here to download Application for Condonation Form

Click on Save and Close and fill in the application for Condonation

Submit Save Close

Application for Arbitration



Referrals

 EDIT LINKS

Home



New Referral



All Referrals



Home

Outstanding Tasks

Object Ref	Task Title	Date
54928	Upload Documents	06-11-2023
54937	Capture New Referral - Conciliation	06-11-2023
55544	Capture New Referral - Conciliation	28-11-2023
55545	Capture New Referral - Arbitration	28-11-2023
55613	New Referral Application	28-11-2023
55616	Capture New Referral - Conciliation	28-11-2023
56194	Capture New Referral - Conciliation	23-01-2024
		29-01-2024

Documents

✓		Name	Modified	Modified By
		PSCBC Referral to Conciliation	... June 1, 2022	☐ collabonline\labournetadmin
		PSCBC Request for Arbitration	... June 1, 2022	☐ collabonline\labournetadmin

When your application for
Condonation is complete, click on the
open task to continue

Application for Arbitration

New Referral Application

041455,



Registration User

39804 //

ObjectName

Application for Arbitration //

Referral Type *

Arbitration ▼

Outcome Certificate Date *

2022-04-25 ▼

Condonation Required?

Yes //

[Click here to download Application for Condonation Form](#)

Click on
Submit

Submit

Save

Close

Application for Arbitration

Delete Referrals

GO

Capture New Referral - Arbitration

059687, Application for Arbitration

Registration User

ADMIN

//

ObjectName

Application for Arbitration

//

Application Type

Arbitration

//

Party Referring Dispute

Trade Union

//

Case Reference Number

...

Submit

Select the existing Case Reference Number from the Data Source button

Application for Arbitration

Capture New Referral - Arbitration

059687, Application for Arbitration



Registration User

ADMIN

ObjectName

Application for Arbitration : NEHAWU OBO M MANDILAKHE // DEPARTMENT OF HEALTH

Application Type

Arbitration

DETAILS OF PARTY REFERRING THE DISPUTE

Party Referring Dispute

Trade Union

Case Reference Number

PSCBC376-22/23

Trade Union Name

AFRICAN PEOPLES TRADE UNION (A.P.T.U)

Referring Party Ref Number

Referring Party Name

NEHAWU

Referring Party Telephone Number

Referring Party Contact Person

THEMBISA MTSHINGILA

Data will automatically be populated into the fields

Application for Arbitration

was referred for conciliation, but remains unresolved. I/we now request that the matter be resolved through arbitration.

Give a summary of the facts of the dispute including the clause/s applicable in the cited resolution

Outcome Required

CONFIRMATION OF ABOVE DETAILS

The data subject agrees that PSCBC can process their personal information on the terms and conditions set forth in PSCBC's privacy policy, available at: *

<https://pscbc.co.za/psc-bc-privacy-policy-manual>

This document is presumed as electronically signed in terms of the relevant provisions of the Electronic Communications and Transactions Act 25 of 2002.

Name of Person signing referral form *

Capacity in which form is signed

Trade Union

By submitting this form via the PSCBC Portal, service is presumed unless the contrary is proven.

This page can not be submitted. Move to the highlighted field(s) and hover with your mouse over the red asterisk next to the field to determine what the problem is.

Click on Submit

Submit

Complete the required fields at the bottom of the form

Application for Arbitration

Upload Documents

059424, Application for Arbitration : NEHAWU OBO M MANDILAKHE // DEPARTMENT OF HEALTH

ObjectName Application for Arbitration : NEHAWU OBO M MANDILAKHE // DEPARTMENT

Registration User ADMIN //

Application Type Arbitration //

Documents to Upload

I have attached the outcome form as proof that the Conciliation was unresolved and proof of service to the other party and DPSA *

☐

By submitting this referral form, I grant my/our voluntary consent as stipulated in paragraph 8 of this referral form and further confirm that referral is correct and duly signed in line with the PSCBC DR Rules *

☐

File Choose File No file chosen

Add File



Click on Submit

Submit

Upload all relevant documentation and tick the tick boxes